

**SCRIPPS CLINIC DEPARTMENT OF OBSTETRICS AND GYNECOLOGY
ADVANCED PRACTICE CLINICIAN**

POSITION DESCRIPTION

This is a professional position in which the advanced practice clinician (APC) provides outpatient and/or inpatient care to patients seen within Scripps Clinic Department of Obstetrics and Gynecology. The APC will work collegially with physicians, physician assistants, nurse practitioners, and support staff within the Scripps healthcare system.

SUMMARY

Scripps Clinic offers a comprehensive range of medical and surgical services that are nationally recognized for quality, excellence, and innovation. The APC will practice autonomously and in coordination with Scripps Clinic physicians, physician assistants, and nurse practitioners within the department of Obstetrics and Gynecology to provide quality, safe, compassionate, and cost effective health care to a diverse patient population.

ESSENTIAL FUNCTIONS

- Adhere to Scripps Health and SCMG's mission, values, policies, and procedures
- Possess in depth clinical ability to evaluate, diagnose, and treat OB/GYN patients with acute, chronic, and complex health conditions
- Provide a wide range of health care services including but not limited to the following:
 - Initiate and manage treatment including prescribing medications, medical devices, and non-pharmacologic treatment
 - Perform designated outpatient and/or inpatient procedures after demonstrated competency
 - First assist in the operating room*
 - Provide preoperative and postoperative patient care
 - Assist with coordination of care with other members of the patient's healthcare team
 - Provide education and counseling on health promotion and disease prevention
 - Effectively communicate and interact with patients, families, and staff of varying and diverse backgrounds
 - Recognize situations which require the immediate attention of a physician, and initiate life-saving procedures when necessary
 - Assist with patient triage Monday through Friday during normal business hours
 - Take first call during after hours and weekends*

*Dependent on clinical role and department specialty

QUALIFICATIONS

- Successful completion of a program of study that conforms to Board standards
- Possession of a valid California license to practice as a nurse practitioner or physician assistant
- Possession of or the ability to sit for national certification in a specialty area
- Possession of or the ability to apply for a furnishing number from the state of California
- Possession of or the ability to apply for a DEA number
- Knowledge of professional fee billing and reimbursement methodologies
- Demonstrated skill in handling sensitive and confidential information
- Excellent oral and written communication skills
- Ability to work efficiently and successfully in a multi-priority environment
- Positive, cooperative, and professional demeanor
- Demonstrated skill in electronic medical records
- Excellent skills in Microsoft Office software